BEHAVIOUR MANAGEMENT POLICY

1. RATIONALE

Each person is unique, of inestimable value, created in the image of God. In order for each child to come to a knowledge of their uniqueness, they need to experience the love and reconciliation of God, as manifested in the person of Jesus Christ, through significant persons in their life.

Jesus, in his life, made it clear that the Kingdom of God could be recognised by peace, honesty, justice (fairness) and love in the relationships in our world. We believe that for each person to grow to a fullness of their humanity as presented in the person of Jesus, they need to value others and feel valued themselves. Developing a sense of esteem for others and self-esteem in themselves will enable each person to feel that they belong and lead to harmonious interactions between the people in our community. As disciples of Jesus at Our Lady of Hope School we strive to live these values in the community.

Within our school’s Pastoral Care Policy, we acknowledge that for children to develop into wholesome, mature individuals, Our Lady of Hope needs to develop a supportive, affirming environment which builds self esteem, and enables children to reflect on and accept responsibility for their behaviour. This in turn will lead to self discipline and independence.

It is the belief at Our Lady of Hope School that children grow and learn within a community who live, love and reconcile. This acknowledges that learning is not passive and that if students are to be responsible for their learning they need to work collaboratively in meeting their pastoral needs. Students will need opportunities to learn about freedom and practise responsibility, in developing guidelines and structures which will enable them to take risks in accepting responsibility for themselves, and to understand consequences leading to self discipline and independence.

The rationale, clearly guides Our Lady of Hope School in the development of our children towards self discipline and independence. Some key phrases are

"experience the love and reconciliation of God through significant persons in their life"
"value others and feel valued themselves"
"developing an esteem for others and self-esteem in themselves"
"harmonious interactions"
"supportive, affirming environment"
"opportunities to learn about freedom and responsibilities"
"collaboration in developing procedures"
These key phrases, indicate that Our Lady of Hope School believes that

1. All people have rights and responsibilities as members of our school community and

2. That in order for children to develop into “wholesome, mature individuals” they need to
   “grow in responsibility and freedom” (Vision Statement)
   “experience God in their lives” and experience
   “safe, challenging learning environment”

2. SCOPE

This policy applies to all staff, students, parents, caregivers and volunteers in the Our Lady of Hope School community.

3. PROCEDURE

IMPLEMENTATION IN THE CLASSROOM

In the implementation of this policy at Our Lady of Hope School, we aim to be proactive in our behaviour management strategies, and support and help our students in areas of their social development that will enable them to grow.

We are conscious that behaviour management is taught and consequently opportunities will need to be provided for children to practise making and following through appropriate choices.

The community, (children, staff and parents) need to be aware that where appropriate behaviour reflects good choices, this will be affirmed through:

   verbal recognition
   stamps and stickers
   newsletter acknowledgment
   recognition at assembly
   affirmation of the class
   special privileges
   certificates
   extra playtime
   visiting the Principal/ Deputy and/or another class
   peer support
   reward time
PASTORAL CARE

At Our Lady of Hope we have a pro-active approach to personal responsibility by incorporating a Restorative Justice approach as the foundation of behaviour management. We believe that if students are involved in conflict or have made an inappropriate choice, they are the people that need to be directly involved in how the problem/situation is going to be addressed.

It is the student’s responsibility to repair the harm/situation they have caused by fixing/cleaning/working with the students that are involved so the problem is resolved together with teacher/staff support and guidance.

Restorative Justice allows the students to work through the problem as they take responsibility for the issue at hand. We believe that this approach builds a mutually respectful and inclusive school community.

In conjunction with this Restorative Justice approach, the process for dealing with inappropriate behaviour reflecting inappropriate choices will be:

1. **Step 1.**
   A warning - identifying what choice the child should be making

2. **Step 2.**
   Short time out in the classroom

3. **Step 3.**
   Time Out in buddy class for child to reflect on behaviour and how it’s interfering in teacher’s right to teach and child’s right to learn.

4. **Step 4.**
   Time Out (for a session) in another room or Principal’s Office. Generally if the matter cannot be resolved at this point, parents will be contacted as a concern requires addressing.

5. **Counselling**-(Involving parents, teacher, Principal, students, counsellor in the development of an action plan)

6. **Suspension (Internal)** - where staff and students are at risk physically, morally or emotionally, involving parents, students, Principal, Catholic Education Office, teacher students. (refer to Catholic System Guidelines).

7. **Suspension (External)**- Where staff and students are at risk physically, morally or emotionally. Involving parents, students, principal, Catholic Education Office, teacher (refer to System Guidelines).

8. **Expulsion** (As above, however it is clear that no remediation has occurred / or parents are not willing to affect remediation)
FOR EXTREME BEHAVIOUR TEACHERS WILL USE THEIR DISCRETION AND MAY SKIP STEPS AS THEY DEEM APPROPRIATE. FOR MORE SERIOUS BEHAVIOUR TEACHERS MAY SEND THE STUDENT STRAIGHT TO THE PRINCIPAL/DEPUTY’S OFFICE.

IN THE YARD/SCHOOL GROUNDS

Greenwith Primary School and Our Lady of Hope Catholic School operate as Greenwith Campus. Part of our commitment to working together as a campus means that students from both schools share the playground, abide by the same yard rules and staff supervise students from both schools during break periods, before and after school.

The aim of our Behaviour Management policy is to nurture a sense of responsibility for one’s own behaviour. Staff have given much thought to developing a policy that is fair and equitable.

THE YARD IS SUPERVISED FROM 8.30AM – 3.20PM

**Classrooms are open at 8.50am, or before at the teacher’s discretion**

- Students should not be on school grounds before 8.30am. *Parents are advised that children dropped off at school before 8.30am will not be supervised.*
- Before School care is available from 7.00am – 8.30am if your child needs supervision prior to 8.30am.
- The yard is not open for play before school and play equipment is out of bounds. Students are expected to move directly to their classrooms to organise themselves for the school day.

**Recess Time: 11.00am – 11.20am  Lunch Time: 1.00pm – 1.30pm**

- Students are supervised by Campus staff in the Yard and other identified play areas during break periods.

**Home Time is at 3.05pm**

- Students are supervised leaving the school by Campus staff.
- The play equipment is out of bounds after school.
- Duty areas are supervised until 3.20.
- Students still remaining at school after 3.20 will be supervised in the office and parents will be notified.
- After school care is available from 3.05 – 6.15pm for families who require supervision of their children.
- Students are expected to leave the school grounds with their parent / carer or walk straight home.
SUPPORTING STUDENTS IN THE YARD
Staff understands that some students find break times difficult in the school environment. Our Lady of Hope has designed a room called "The Zone" whereby students that find break time difficult have a monitored and structured environment to go to.
The Zone is designed for students who may be:
   Children who are bullied at school.
   Children with limited social skills.
   Individuals whom have difficulty making friends.
   Children who benefit from structured boundaries

The students that attend the zone are selected by the class teacher. The students are encouraged to be involved in activities that incorporate working collaboratively together, and that address social situations.
The zone is held twice weekly to give a balance of yard play and that of a monitored environment. It is seen as a positive environment and a proactive approach to behaviour management.

CONSEQUENCES IN THE YARD
Campus staff abides by the same Yard Behaviour Management procedures to ensure students are able to play in a safe manner in the school yard.

Should a student not follow a Campus Yard Expectation the consequence will be as follows:

COMMUNITY SERVICE:
Community Service is used if students throw rubbish on the ground instead of using the bins.
Students are required to pick up papers in the yard and report back to the duty teacher following their Community Service.

SUN PROTECTION:
In line with the sun protection policy it is a school requirement to wear a hat during break periods all year round. If a student is not wearing a hat during these times they will stay in an area protected from the sun, and a "no hat, no play" policy will exist. (See dot point 3 in Sun Protection policy) Students are only to receive a rethink for not wearing a hat when they have been asked to sit out and then not following a teacher's request.

SIT OUT:
Sit Out is a time when the student is requested to sit in a designated area of the yard for 5 minutes to think about their behaviour. Sit Out is often used when students are endangering themselves.
Sit Out is used for less serious behaviours such as:

<table>
<thead>
<tr>
<th>not caring for trees</th>
<th>going out of bounds</th>
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<tbody>
<tr>
<td>taking food down to the oval or courts</td>
<td>not walking on paths eg: on rocks and embankments</td>
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<tr>
<td>interfering with a game</td>
<td>hanging around the bike racks</td>
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<tr>
<td>not waiting sensibly in the canteen line</td>
<td>running under walkways</td>
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<tr>
<td>kicking balls in non kicking areas</td>
<td>using toilets as a play area</td>
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<tr>
<td>running on paved areas</td>
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</table>
RE THINK:
Time Out for rethink is a lunch period of time when students are removed from the yard for harassing or hurting others, damaging the school environment or damaging school or personal property. Parents are notified of every Rethink their child attends via the Reflection Sheet being sent home for signing and comment by the parent.

**Behaviours that constitute a ReThink include:**
- harassment of other students. This includes verbal, racial, physical and gender harassment
- defiant about not following teachers’ requests
- repeating a behaviour after being warned by the teacher
- failure to attend a given Time Out

**Restricted Play**
Students are placed on restricted play following the receipt of 3 Rethinks in one term. Each term is commenced with a clean slate.

Should students receive 4 or more Rethinks in a term their restricted play period will double.

Students are required to attend the restricted play room for the following length of time:

<table>
<thead>
<tr>
<th>Junior Primary (Rec – Yr 2)</th>
<th>Primary (Yr 3 – Yr 7)</th>
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<tbody>
<tr>
<td>3 Rethinks: 6 play periods</td>
<td>3 Rethinks: 10 play periods</td>
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<tr>
<td>4 or more: 10 play periods</td>
<td>4 or more: 20 play periods</td>
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</table>

Where considered appropriate, parents will receive a letter in the mail advising them of their child’s placement on the restricted play programme.

Parents are required to have a meeting with their relevant school Principal or Deputy Principal to discuss their child’s behaviour.

**PLAY EQUIPMENT**
All school play equipment is out of bounds to campus students and non school children when it is not a play period; this includes before and after school.

*We ask parents not to let their children play on the equipment before or after school for safety reasons. This applies to both school and pre school aged students.*

Teachers on after school duty are responsible for ensuring students leave the grounds safely, not monitor the children on play equipment.
RETHINK
When a child has acted inappropriately discern whether the consequence should be a Rethink or a Sit Out. A good rule of thumb is—"If it hurts someone else or puts another in danger it’s Rethink. If it hurts themselves or puts them in danger it’s a Sit Out." Please fill out the slips accurately including class number and students surname. For R-2 please place original slip in teacher’s tray/ pigeonhole. At the appropriate time the Rec-Yr 2 students are to be sent to the Rethink room with the time out slip by the class teacher, Yrs. 3-7 students are given the slip and they take it to the rethink room and hand it to the duty teacher. In both instances, the duplicate is placed in the green box in the staff room. Student reflects on behaviour filling in Rethink form. On completion this is sent home via the teachers pigeonhole/ tray.

1ST RETHINK- Child to do Rethink reflection on Thinking Sheet with teacher support. JP student may need to draw. On completion, Thinking Sheet is to be placed in teacher’s pigeonhole and sent home for signature.

2ND RETHINK- Child to complete Thinking Sheet. Thinking sheet to be placed in teacher’s pigeonhole with a note indicating that this is the child’s second Time Out. The Thinking Sheet and a note is sent home.

3RD RETHINK- Child to do Rethink and complete Thinking Sheet. Thinking Sheet on completion is placed in the child’s teacher’s pigeonhole/tray and then sent home by the teacher for signature. Both the teacher and parent will receive a note indicating that this is the third time out and the child will be required to attend the Withdrawal Program.

Rethink extra duty support - Where the number of students in the Rethink room is not within the capacity of the duty teacher to handle, the duty teacher is to send over the card in the Rethink tray to senior staff/staffroom seeking additional assistance.

Restricted Play Program
- Student attends 3rd restricted play and completes consequence.
- Key Behaviour Management Teachers mail a letter home re Withdrawal Procedures and expectations. Staff receive a note regarding withdrawal.
- Student attends for designated period.
- Restricted play for JP students constitutes recess and lunch over three days, whilst for middle and upper primary withdrawal constitutes recess and lunch over five days.
- If no one is in restricted play the duty teacher is expected to help with the playground and grass triangle duty.
**Non Attendance in Rethink /Restricted Play.**

Any student who has chosen to ignore their responsibility for attending Rethink or Restricted Play after inappropriate behaviour in the yard will need to attend an extra session.

Where a JP student (R-2) has not been reminded about turning up for a Rethink, the length of time will not be extended. However should the student have received their reminder and still not turned up, the extending of the consequence will be applied as for any other student.

Restricted play does not overlap the holiday period for JP children, however Years 3-7 students will be expected to complete the Campus expectations as term time.

For information on yard duty areas and responsibilities please refer to appendix 1.

___________________________  __________________________
Chairperson                  Date: 20 May 13

___________________________  __________________________
Principal                    Date: 20/5/13
Appendix 1

Yard Duty Outline Greenwith Campus
Updated March 2013

YARD DUTY AREAS AND RESPONSIBILITIES

Courts and Year 5,6,7 Playground
Courts Roster (a copy is in yard duty bags)

<table>
<thead>
<tr>
<th>Green Courts</th>
<th>Monday</th>
<th>Tuesday</th>
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<th>Thursday</th>
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<tbody>
<tr>
<td>4-7</td>
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<td>R-3</td>
<td>4-7</td>
<td>R-3</td>
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<table>
<thead>
<tr>
<th>Black Courts</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
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<tbody>
<tr>
<td>4/5</td>
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<td>6/7</td>
<td>4/5</td>
<td>6/7</td>
<td>4-7</td>
</tr>
</tbody>
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Collect a Walkie Talkie and Asthma bum bag from the Resource Centre prior to duty and return it at the end of the duty.
No kicking games permitted on courts.
When the oval is out of bounds there are no alterations to the Courts Roster or the games to be played on the courts.
Playground - chasey in this area and jumping off the swing are not permitted.
The ramps and water tanks are out of bounds.

Oval
Collect a Walkie Talkie and Asthma bum bag from the Resource Centre prior to duty and return it at the end of the duty. Students are to wait at the top of the stairs until the Oval duty teacher arrives.
No food or drinks are permitted on the oval. Students are not to be around the football clubrooms or shed.
JP students are encouraged to play on the northern end of the oval.
Red Flags - When the red flags are up on the courts the oval is out of bounds. The duty teacher from the oval is to support with supervision on the courts.
The teacher is to blow the whistle 5 minutes before the end of recess and lunch for students to start moving off the oval.

Walkie Talkie Information
The walkie talkies for Oval and Court duties are located in the Resource Centre at the front desk. Ensure the walkie talkie is turned on and is on channel 25. To speak into the walkie talkie hold down the button on the side while you speak, release the button when you have finished speaking. The walkie talkies are to be put back on the chargers at the end of the duties. If the walkie talkies are not working please report the fault to a staff member in the Resource Centre.

Ramps and Steps
Supervise around the ramps, behind Block 4 and by the water tanks, the ramps are out of bounds.
When the whistle is blown support the oval teacher with moving students off the oval.

Year 2/3/4 Playground and Grass Triangle
Supervise appropriate use of the playground, sandpit, Block 3 undercover area, grass triangle and students using Block 3 toilets.
Sandpit - Students are not to throw sand and water is not permitted in the sandpit. The lunch time yard duty teacher is to blow a whistle at 1:25pm for students to pack up the sand equipment. Do not pack up the sand equipment at recess time.
Only Reception and Year 1 students are permitted in the Block 3 undercover area. The area behind the toilets is out of bounds.
Handball games only are to be played on the grass triangle.
If the wet/hot weather policy is implemented at lunch time, the teacher in Room 310 is responsible for ensuring the sand equipment is packed up and put away.

OLOH Courtyard
No ball games permitted in this area.

R/1/2 Playground & Parish Centre
Playground Roster (a copy is in burn bags)

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<tbody>
<tr>
<td>Monday</td>
<td>Boys</td>
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<tr>
<td>Tuesday</td>
<td>Girls</td>
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<tr>
<td>Wednesday</td>
<td>Boys</td>
</tr>
<tr>
<td>Thursday</td>
<td>Girls</td>
</tr>
<tr>
<td>Friday</td>
<td>Everyone</td>
</tr>
</tbody>
</table>

Play is allowed on the lawn and down to the fence, no ball games are allowed. The rocks and shrubs by the pathway are out of bounds.

Handball and Canteen
Supervise students playing handball, no kicking games allowed. Monitor behaviour in the canteen line.

Block 4 and Hard Play
Supervise Block 4 area, toilets and around Blocks 7 and 8.
Kicking games and handball are not permitted by Block 8.
The area around Block 13 is out of bounds. Students are allowed to ask permission from the duty teacher if they need to go to their bags during playtimes.

Resource Centre
Supervise quiet activities, monitors to help with borrowing, shelving and packing up of games. The duty teacher should use discretion about the number of students in the Resource Centre at any one time. No internet usage at lunch times.

Rethink
Duty is in OLOH Science Room, the Rethink folder is located in the cupboard labelled Rethink. Instructions for Rethink duty are in the folder.
Duty is 1:00pm-1:30pm, students leave Rethink at 1:25pm the teacher then has time to file Rethink slips in teachers trays.
If there are no students in Rethink by 1:10pm the Rethink duty teacher is to assist with supervision by the canteen and handball area.

Restricted Play
Duty is in the Block 3 SSO Room. Instructions for the Restricted Play duty and names of students are in the Restricted Play folder. If there are no students in Restricted Play the teacher is to assist with duty in the grass triangle and sandpit area.
Hat Policy
OLOH students wear hats all year.
Greenwith students wear hats Terms 1 and 4.

Kicking Games are only allowed on the Oval

BEFORE SCHOOL DUTY
8:30am-8:50am
Greenwith Primary students on school grounds before 8:30am must move to and remain under cover near the Greenwith admin building.

Greenwith Primary School Yard
The duty teacher is to inform students waiting near the admin building when they can move to their classrooms.
Between 8:30am and 8:45am students are permitted to play handball on marked courts with a small handball (courts near Block 8 are not to be used). Large handball in any location and basketball near Block 4 are not permitted before school.
At 8:45am all students are expected to enter classrooms to prepare for the day.

Golden Grove Road Crossing
The duty teacher is responsible for opening the gate on Golden Grove Road by 8:30am and supervising and supporting students with crossing duty. Students are to walk across the crossing and bikes and scooters are to be walked by students when using the crossing.

OLOH Yard
Leadership are on duty from 8:30am in the courtyard area. No ball games are permitted.

Golden Way Crossing
Supervise students using the crossing safely and support crossing monitors. Students are to walk across the crossing and bikes and scooters are to be walked by students when using the crossing.

AFTER SCHOOL DUTY
3:05pm-3:20pm
Greenwith Primary School Yard
Supervise students leaving school grounds safely. Students are not permitted to play on the playground after school. Skateboards, scooters and bikes are to be walked out of school grounds.

Laburnum Drive
Supervise the safe exit of students at the Kiss and Drop area. The duty teacher is responsible for locking the gate at Laburnum Drive when the duty is finished.

Golden Grove Road Crossing
Supervise students using the crossing and support the crossing monitors. Students are to walk across the crossing and bikes and scooters are to be walked by students when using the crossing.
The duty teacher is responsible for locking the gate on Golden Grove Road when the duty is finished at 3:20pm and no earlier.

Community Centre
Supervise the safe exit of students using the Kiss and Drop area. Students are not permitted on the Year 5/6/7 playground.
Parish Centre Kiss and Drop
Supervise students using the Kiss and Drop area, students can only get into the first 3 cars in the line. Students are not permitted to walk through the staff carpark.

Golden Way Crossing
Supervise students using the crossing safely and support the crossing monitors. Students are to walk across the crossing and bikes and scooters are to be walked by students when using the crossing.

GATES

In the morning:
All gates need to be opened each morning by 8:30am at the latest, which is when students arrive at school. If more than one person is responsible for opening or closing a gate please work out your own roster.

- In Blocks 3 and 4 the 2 classes closest to each gate have the responsibility to open them
- The Laburnum Drive gate is opened by teachers in 703 and 704
- The double gates near the Grounds shed are the responsibility of 803 and 804. Please only open one gate so only students and not cars can come in.
- The double gates near the 1300 Block are the responsibility of that Block
- The 2 gates near the courts are the responsibility of the teachers in the 1201 and 1202
- The gate near the crossing on Golden Grove Road is the responsibility of the teacher on crossing duty to open
- The gate between the Kindergarten and Block 3 is the responsibility of the morning GPS yard duty teacher to open
- The Resource Centre gates are opened by Resource Centre staff

In the afternoon:
The cleaners will lock a number of gates as long as you leave before they have cleaned these areas. If you stay later than the cleaner you will need to lock the gate that you are responsible for opening each day.

These include:
- Blocks 3 and 4
- The double gates near the grounds shed
- The gates near the courts
- The Resource Centre gates

Gates teachers lock at night
- The gates near the 13 Block are the responsibility of that Block to lock.
- The gate near the Golden Grove Road crossing is the responsibility of the teacher on afternoon crossing duty to lock.

Paved Areas
All paved areas are for walking only. Students running will be asked to sit out.

Out of bounds areas
All areas are clearly marked by yellow lines.

Emergency Cards
Where a teacher requires immediate assistance for either First Aid or behaviour issues, the red card in the yard duty bag is to be sent to the Office with a student or the teacher is to notify the Office via the walkie talkie.
**First Aid**
The duty teacher is responsible for administering minor First Aid (First Aid supplies are in yard duty bags). Where a more serious injury occurs, the teacher is to send the student to Office with a first aid slip.

**Bicycles/Skateboards/Roller Blades/Scooters**
Bicycles, skateboards, roller blades and scooters are not to be used on school grounds between 8:30am and 3:20pm. They are to be walked on and off of school grounds to ensure the safety of the Campus community.

**Red flags**
Campus leadership to decide when the Oval is out of bounds, the teachers in Block 12 will be informed by leadership when the Red Flags are to be put out.

### CONSEQUENCES FOR YARD MISBEHAVIOUR

- **Sit out/logical consequences**
  When a student has acted inappropriately decide whether the consequence should be a Rethink or a Sit Out. A good rule of thumb is “if it hurts someone else or puts others in danger” it is a Rethink, damaging property is also a Rethink.
  Logical consequences and Sit Out are encouraged whenever possible.

- **Rethink**
  Please fill out all the areas on the Rethink Slip and record the student’s first name and surname. Students are given the white slip and they take it to Rethink with them. The yellow duplicate form is to be put in the Rethink box in the staffroom by the teacher giving the Rethink. Students given a Rethink before 1:10pm can go straight to Rethink otherwise they attend the following day.
  In Rethink students are required to complete a Rethink planning form which is sent home to their parents/careers.

- **Restricted Play**
  Students who have been given 3 Rethinks in one Term will attend Restricted Play (refer to the Restricted Play folder for more information). Students will be set behaviour goals by Campus Behaviour staff and will be involved in proactive social skills programs during these sessions.
  After a student has completed their Restricted Play sessions, if they incur another Rethink during that Term they will be part of the Restricted Play program again.

**Campus Leadership to meet weekly to monitor Rethink and Restricted Play**
- Campus leadership will advise teachers of students, who have been given 2 Rethinks in a Term.
- Students who do not attend Rethink will be given an additional Rethink, if they have chosen not to attend. This means they will need to attend on two consecutive days.

### Hot/Wet Weather - Guidelines

Please refer to guidelines attached as Appendix 2 for duty roster and procedures.
Appendix 2

**2013 Greenwith Campus Hot / Wet Weather Guidelines**

If it is raining / over 37 degrees before breaks start:
- **Three bells** immediately after the main bell will sound to indicate hot or wet weather.
- Once the bell has sounded at **recess time** the students will remain inside for the whole break.
- If the wet weather clears within 20 minutes of the beginning of **lunch**, a **single bell** will sound to indicate that students can go out to play.
- After 1:20pm no second bell will sound.

If it starts to rain after students have gone outside:
- Admin SSOs make the decision to ring the ‘take cover’ bell if it’s a light or passing shower. **Two bells** will sound to indicate ‘take cover’ (for oval & courts this means the community hall / Block 12 verandahs or other sheltered area)
- A member of leadership from OLOH / GPS to be consulted prior to ringing ‘return to class’ bell if decision is that it’s wet weather. **Three bells** will sound to indicate ‘return to class’
- If the wet weather clears, a **single bell** will sound to indicate that students can go out to play.
- After 1:20pm no single bell will sound if students are already inside

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<thead>
<tr>
<th></th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
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<tbody>
<tr>
<td><strong>RECESS</strong> 11:00 - 11:20 am</td>
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<tr>
<td>Canteen</td>
<td>Cheryl</td>
<td>Greg M</td>
<td>Nick</td>
<td>Leah</td>
<td>Huong</td>
</tr>
<tr>
<td>Rooms 14 - 18</td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Buddy with Rm 8</td>
<td>Vanessa</td>
<td>Christine</td>
<td>Maureen</td>
<td>Ashley</td>
<td>Robyn</td>
</tr>
<tr>
<td>402</td>
<td>Greg M</td>
<td>Amanda</td>
<td>Kati</td>
<td>Huong</td>
<td>Sonia</td>
</tr>
<tr>
<td>802</td>
<td>Kym</td>
<td>Sandy</td>
<td>Leah</td>
<td>Sonia</td>
<td>Amanda</td>
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<tr>
<td>302 &amp; 306</td>
<td></td>
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<tr>
<td>Buddy together and release each other</td>
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<tbody>
<tr>
<td><strong>LUNCH</strong> 1:00 - 1:30 pm</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Canteen Lunch 1</td>
<td>Lesley</td>
<td>Lesley</td>
<td>Sonia</td>
<td>Robyn</td>
<td>Nick</td>
</tr>
<tr>
<td>Canteen Lunch 2</td>
<td>Sandy</td>
<td>Kym</td>
<td>Kym</td>
<td>Kevin</td>
<td>Suzie</td>
</tr>
<tr>
<td>Room’s 14 - 18</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Buddy with Rm 8</td>
<td>Ashley</td>
<td>Kevin</td>
<td>Cheryl</td>
<td>Suzie</td>
<td>Ashley Robyn</td>
</tr>
<tr>
<td>402</td>
<td>Kati</td>
<td>Kati</td>
<td>Amanda</td>
<td>Kati</td>
<td>Dom</td>
</tr>
<tr>
<td>802</td>
<td>Leah</td>
<td>Sonia</td>
<td>Lesley</td>
<td>Amanda</td>
<td>Leah</td>
</tr>
<tr>
<td>302 &amp; 306</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Buddy together and release each other</td>
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</tbody>
</table>

On days deemed as hot or wet weather:
- before and after school duties remain as per the regular yard duty roster
- all classroom teachers are provided with a buddy so that each teacher can be released for 10 minutes at recess and 15 minutes at lunch
- the resource centre, restricted play and rethink will not be open
- students will be required to attend rethink / restricted play on the **next** day it is open