OUR LADY OF HOPE SCHOOL
FUNDRAISING/CHARITIES POLICY

1. RATIONALE
Our Lady of Hope School Board recognizes the need for the school to host fundraising events to enhance the quality of the school grounds and school programs. The Board recognizes the need to provide the school community with appropriate information regarding each fundraiser and its target.

As a Catholic community our discipleship calls us to reach out to the broader community, helping those in need. The Board recognizes the need to offer students opportunities to develop a sense of mission and social justice through raising funds for approved Catholic Charities.

2. SCOPE

2.1 Campus Fundraising
OLOH School conducts a number of fundraising activities in conjunction with GPS. Monies raised from these Campus fundraising activities are to be spent on initiatives that are of benefit to the children and families of both schools. Decisions regarding the spending of these monies are to be made by the Campus Management Committee, in consultation with the School Board where deemed necessary.

2.2 Our Lady of Hope School Fundraising
OLOH School will conduct other fundraising throughout the year, through the activities of the Parents and Friends Association.

The Guidelines of this policy apply to all fundraising events that OLOH students and/or school community is involved in, whether it is as a Campus, OLOH School or other approved fundraising.

3. PROCEDURE

3.1 Money raised from OLOH fundraising will directly benefit our children or an approved Catholic charity

3.2 The OLOH P&F may hold whole school fundraising events to support their activities, subject to consultation with School leadership.

3.3 Other school groups (OSHC, sporting groups etc.) may hold one whole school fundraiser per year to support their activities, subject to the approval procedure that follows.

3.4 Class groups may hold small scale fundraising for a worthy cause, subject to the approval procedure that follows.

3.5 Approval procedure

3.5.1 Details of the fundraising event must be provided to the Principal for approval.

3.5.2 The Principal will assess the proposal, and where approval is given, negotiate a suitable date according to the schools calendar.

3.5.3 If the Principal is unable to make a decision the fundraising request will be tabled at the next Board meeting.

3.5.4 All major school fundraising activities are to be approved by the Principal or the School Board.
3.6 In approving fundraising activities, School leadership needs to ensure that the level of fundraising does not become a burden for the school community.

3.7 It shall be the responsibility of the Principal to keep a calendar of fundraising events and to ensure that events do not conflict with other events. Priority shall be given to school wide fundraising events.

3.8 The safety of students shall be considered a priority in all fundraising activities. The school does not permit students to participate in any door-to-door fundraising activities or to engage in any other fundraising activities that may put their safety at risk.

3.9 The person applying to hold a fundraiser must report back to the Principal regarding monies raised as the Principal is ultimately responsible for this money.

3.10 These guidelines apply to raising funds for charities.

3.11 Charities

3.12.1 As a Catholic community the Board recognizes the importance of supporting charities, and sees this as an opportunity for students to develop a sense of belonging to the world community and our duty of care for all of God’s creations.

3.11.2 Where possible the curriculum will provide support and appropriate education relating to the charitable work undertaken at OLOH. This will be the responsibility of the Assistant Principal Religious Education to coordinate with individual teachers.

3.11.3 The Board acknowledges that there are many charities to which the school could contribute. In order to keep charitable contributions to a manageable level for families, the Principal and Assistant Principal RE will set an annual plan of the Catholic Charities that will be supported. Charitable contributions will be spread over the school year, and only one will be focussed on at a time (usually one per term).

3.12.4 Example of Annual Plan of Charitable Contributions

Term 1 - Project Compassion

Term 2 - St Vincent de Paul

Term 3 - Catholic Charities

Term 4 – St Vincent de Paul (hampers)

Established: 2012
Next Review: 2015

SIGNED: ........................................... DATE: 28/5/2012

(School Board Chairperson)

SIGNED: ........................................... DATE: 28/5/2012

(Principal)