Our Lady of Hope
Catholic Primary School

A journey in faith and learning

Golden Grove Road & Cnr The Golden Way
Greenwith SA 5125
Ph: (08) 82898344
Web: www.oloh.catholic.edu.au
Email: info@oloh.catholic.edu.au
Location

Our Lady of Hope School is situated next to Our Lady of Hope Chapel.

Golden Grove Road & Cnr The Golden Way
GREENWITH SA 5125
Telephone: (08) 8289 8344
Facsimile: (08) 8289 8440
Web: oloh.catholic.edu.au
E-mail: info@oloh.catholic.edu.au
Our School

Our Lady of Hope School opened in February 1994 with 63 pupils. As part of the Parish of St. David's, Tea Tree Gully, it is under the pastoral care of the Missionary Oblates of Mary Immaculate Order. Our name originated from a vision of Our Lady which occurred during the Prussian War to a 12 year old boy, as a sign of Hope.

The school which has an enrolment of approximately 340, caters for children from Reception to Year 7 and offers a Christian education in the Catholic tradition. It recognises that each child is a unique individual and consequently supports a curriculum that meets a diverse range of abilities.

Principal’s Tour

We hold a Principal’s Tour once per term from 9.30-11am. Dates are advertised on our School Website. If you are unable to attend on the scheduled Principal’s Tour date or you would prefer a personal tour, please contact the office and we will arrange a personal tour for you with our School Principal.

Enrolment

An application for enrolment by you for your child(ren) is an acknowledgement that you seek a Christian education in the Catholic tradition for your child(ren) and a desire to support the school in its endeavour to build a Christian community.

Should you require further information about the school you are most welcome to make an appointment with the Principal to tour the school.

Enrolment Procedure

♦ Parents complete an Application for Enrolment form and return it to school with a copy of the child’s Birth Certificate (and Baptism certificate if you have one).

♦ You do not need to be Catholic to enrol.

♦ The school will acknowledge the application and contact parent/guardian to arrange an interview.

♦ The enrolment will be accepted if the enrolment is in accordance with our enrolment policy and there is a place available.

♦ A letter offering an enrolment place and an acceptance of offer form will be forwarded to parents after the enrolment interview, and once it has been returned the placement is confirmed.
Attendance

Bell Times
School commences 8.50am
Recess 11.00am
Lessons recommence 11.20am
(Lunch eating time 12.50pm)
Play 1.00pm
Afternoon lessons commence 1.30pm
School dismissed 3.05pm

Reception – Year 2 children must be collected from the classroom unless picked up by an older brother/sister in which case a note to this effect will have been sent by the parents.

Supervision times

♦ The yard is supervised from 8:30am – 3:20pm, classrooms are open at 8:50am.
♦ Students should not be on school grounds unsupervised before 8:30am.
♦ Before School Care is available from 7:00am – 8:30am if your child needs supervision prior to 8:30am

Out of School Hours Care (OSHC)

♦ Before School Care is available from 7:00am – 8:30am
♦ After School Care is available from 3:05pm – 6:15pm
♦ Further information can be obtained from the front office
♦ Contact details for OSHC ph: 82899751 or email: oshc@gosch.org.au

Hot Weather / Wet Weather

♦ The school will not close due to extremes in weather conditions.
♦ Each classroom has cooling and heating.
♦ Children will remain indoors during recess and lunch times on days of “extreme” weather conditions.

Dental Clinic

♦ All children are able to enrol at the Modbury GP Plus Super Clinic.
♦ If you would like to arrange an appointment for your child please ring 74258700.
Communication

Parent - Teacher
Parent Information Evenings are held in Term 1 each year when information relating to curriculum, class procedures and expectations is explained. For Reception to Year 2 the school uses a communication book for each child, to facilitate communication between school and home. From Years 3 – 7 the school diary will be used as a communication tool. Parents are asked to use the communication book and the diaries to inform teachers of absences, medical appointments and requests for appointments with the teachers. Interviews are held between teacher/s and parent/s later in Term 1 and early Term 3. Written reports on each child are sent out at the end of Terms 2 and 4.

Class Newsletters
Class teachers see some parents regularly, however sometimes parents find it difficult to visit due to work commitments. Many teachers use a class newsletter as a vehicle for allowing parents to participate in their children’s education.

School Newsletter
The school newsletter is prepared fortnightly and its role is to communicate with parents over matters that concern their children and the community generally. The focus will be to inform, to publish children’s work and to seek responses to current issues. Parents have the opportunity of receiving the newsletter by email by subscribing through our school website or by uploading the Skoolbag app directly to your mobile phone. Instructions for this are on our website and will be provided at Transition information sessions for parents.

Uniforms
The school has a ‘Code of Dress Policy’ and all students are expected to adhere to this policy. All uniform requirements (both new and second hand) except shoes are available from the school. Second hand school uniform is also available during Uniform shop openings.

The uniform shop will be open on Mondays only from 8.30am – 9.30am and 2:30 – 3:30pm. Only official school uniform items will be sold through the uniform shop.

Grooming is an important component to the wearing of the school uniform.
Safety and Security

Children
♦ Parents or contact person will be notified immediately if a child has a serious accident at school. In extreme cases, when a parent cannot be contacted, the Principal may arrange for the child to be taken to hospital, by ambulance.
♦ Should your child have a medical condition that requires specific emergency procedures both class teacher and the senior first aid officers need to be clearly informed.
♦ Sick children should not be sent to school. If a child becomes ill at school parents and/or a nominated contact person will be notified to collect the child.
♦ Children subject to Custody or Family Court Orders – parents must provide the school with a copy of any Court Orders.

To ensure the safety of all children
♦ Students are supervised by campus staff in the yard and other identified play areas during break periods.
♦ Students are supervised leaving the school by campus staff.
♦ The play equipment is out of bounds before and after school except for the Junior Primary Playground (near the Parish) where parents may directly supervise their children after school until 3.20pm.
♦ After school care is available from 3:05 – 6:15pm for families who require supervision of their children.
♦ Students are expected to leave the school grounds with their parent / carer or walk straight home.
♦ Parents are asked to observe parking regulations.
♦ School evacuation procedures are in place and practised once a term by students and staff. All visitors to our school must sign in at the front office.

Adults
♦ There are policies outlining procedures to follow to ensure workers’ safety and welfare.
♦ All workers, volunteers and staff are asked to familiarise themselves with these safe practices, sign in and receive a visitors’ badge.
♦ Leaving the property, they must sign out and return the Visitors badge.
♦ All volunteers must obtain a Catholic Police Clearance,
♦ Office staff can provide you with an application pack once your child has commenced school.
From Kindy Child...

Reception is a time for children to
- settle at school
- become familiar with rules and routines
- learn social skills
- gain a positive self concept
- develop positive attitudes towards school, work and others
- commence formal education.

Starting school is an important step for you and your child. We recognise that a partnership with parents in the education of children is essential to successful learning.

To Reception Student

Young children are eager to learn and to practise new skills. They need many opportunities to talk, listen, play, discover, experiment, develop independence, take responsibility, follow instructions, work co-operatively.

Transition visits for new Reception children

To become familiar with their school environment children will be invited to enrol in our STARS Transition program in Term 4 of the year preceding their commencement at school.
Faith Community

Our Lady of Hope School is a part of a caring faith community, which brings children to an experience of God in their world, and reveals God in the heritage of our contemporary Catholic tradition. It strives to teach and give witness to Jesus of the Gospels and his values.

We invite your child to find through God, meaning and value in life. Our dynamic Religious Education Program includes prayer, liturgy and celebration and is integrated into all aspects of your child’s development. The importance of parish and school as a faith community is reinforced by regular visits from the parish priest and by an invitation to participate in the St David’s Tea Tree Gully Parish sacramental program.

Parents are the first and most effective educators of their children. The Religious Education Program offers to support parents in bringing up their children in the Catholic faith. The school has a Religious Education Coordinator who assists staff and parents in providing a comprehensive program for faith development in our students.

Sacramental Program

The sacramental program aims to support parents in the preparation of their children to celebrate sacraments in their lives. The program is offered as a Parish/School initiative. Parent Information sessions and Parent/Student workshops are held out of school hours prior to celebrating sacraments.

Pastoral Care

Our Lady of Hope is a place where Pastoral Care is seen as a whole school responsibility. It is implemented in an atmosphere of friendship and tolerance, and strives to include all members of the community. We are committed to the development of policies and practices in the following areas of Pastoral Care:

♦ Child Protection- Our Lady of Hope is a place where children have the right to learn and feel safe.
♦ Developing Personal Responsibility – Our Lady of Hope is a school where the management of student behaviour is carried out in the light of gospel values. Practices and procedures are implemented to ensure the right of teachers to teach and the right of students to learn.
♦ Bullying and Harassment – Our Lady of Hope School is a place where every child has the right to be free from harassment and bullying. Each student is asked to read and sign a harassment contract (R-2 students discuss harassment with caregivers and caregivers sign on their behalf)
♦ Gender and Equity – We recognise the presence of God in our community therefore it is a place where learning and opportunities are not constrained by gender and equity.
Student involvement and celebrations...

Book Week & Grandparents/VIP day

Year 6 & 7 Camp

Student Leaders

Sports Day

OLOH Concert

Class Excursions
Opportunities for Parent/Carer Involvement

School Board
The Board is the governing body of the school. It meets once a month to deal with matters relating to policies, facilities, finances and building development. Members are elected to the Board from the parent body.

Parents & Friends
Our Lady of Hope has a very active and enthusiastic Parents & Friends Committee, which conducts a number of community building and fundraising activities for the School. It also supports and assists with Campus fundraising activities. All parents are automatically eligible to join the Parents and Friends Committee. For more information contact School Office Staff.

Fundraising events
The school along with Greenwith Primary holds two major campus fundraisers each year, one student focussed (eg. fun run, spell-a-thon) and a one parent focussed (eg. quiz night, family fun night).

Classroom / school assistance
At Our Lady of Hope School the assistance of volunteers in all aspects of classroom and school life is greatly valued. Police checks, which are free to the OLOH school community volunteers, are required before any volunteer services can be accepted.

Police Clearance
All volunteers are required to obtain a Catholic Police Clearance. Please see Office Staff for more information.

School Fees

In order to provide a quality Catholic education parents are required to pay for the general operating costs of the school (phone, power, maintenance etc) through the School Board approved fees.

No child is excluded because of an inability on the part of a family to pay school fees. In the case of families experiencing difficulties paying school fees, the School will do all it can to make the fees affordable, through remissions and discounts where appropriate. If families experience a difficulty in meeting their financial commitment to the school, they need to make an appointment with the School Bursar or Principal for appropriate confidential arrangements to be made.

In order to meet differing needs of families, the Board has broadened the scope of how parents may elect to pay fees and levies to include payment by cheque, direct debit and EFTPOS as well as yearly, termly, monthly or weekly payments.
Curriculum

Our Lady of Hope School is a coeducational Reception to Year 7 school. Each year level learns the Key Learning Areas, as required by the Catholic Education Office and the government. At school children have the opportunity to be involved in a variety of experiences in the areas of:

- Religious Education (including prayer, school mass, class prayer)
- English (reading, writing, speaking, listening, viewing and spelling)
- Mathematics (number, space & measurement, chance & data, spatial awareness)
- Language Other Than English (Italian)
- Design & Technology
- The Arts
- Science
- Health and Physical Education
- History
- Geography

Children are encouraged to be actively involved in their own learning – to develop good communication skills, social skills and a positive attitude to learning.

Behaviour Education

The aim of our Developing Personal Responsibility Policy is to nurture a sense of responsibility for one’s own behaviour. The staff has given much thought to developing a policy (in consultation with parents and students), which is fair and equitable.

Our Lady of Hope School is conscious that behaviour management is taught and consequently opportunities will need to be provided for children to practise making and following through appropriate choices.

The community, (children, staff and parents) need to be aware that where appropriate behaviour reflects good choices, this will be affirmed through:

- Verbal recognition
- Stamps and stickers
- Newsletter acknowledgement
- Recognition at assembly
- Affirmation of the class
- Special privileges
- Certificates
- Extra playtime
- Visiting the Principal and/or another class
- Peer support
Food Allergy & Anaphylaxis Aware School
The Campus is a Food Allergy and Anaphylaxis Aware. More details can be obtained from the front office.

Asthma Friendly School
Our Lady of Hope School is recognised by the Asthma Foundation of South Australia as an Asthma Friendly School.

SunSmart School
Our Lady of Hope School is recognised by the Cancer Council of South Australia as a SunSmart School.

Lunch
Canteen
The canteen currently provides a service every day. Under the direction of a Canteen Manager, the canteen utilises parent volunteers to meet the needs of children at recess and lunch.

Homework
The policy at Our Lady of Hope School reflects the school and home working together. Homework is set Monday to Thursday.

For the junior primary children homework is set in the context of "reading time". This will amount to approximately 10 – 15 minutes and is a time to be cherished by the family.

☐ R – 2 10 – 15 minutes reading time

There is a different focus for middle and senior primary children with the main emphasis being the development of skills for High School and the reinforcement of concepts taught at school.

☐ Year 3 One hour per week and reading time each night
☐ Year 4 One and a half hours per week and reading time each night
☐ Year 5 Two hours per week and reading time each night
☐ Years 6 & 7 Three hours per week (45 minutes per night) plus reading time each night

How Do I Find Out More?
Enrolment enquiries are welcome at the School Office
Our Lady of Hope School
Golden Grove Road & Cnr The Golden Way, Greenwith SA 5125
Phone: (08) 8289 8344 Fax: (08) 8289 8440
Email: info@oloh.catholic.edu.au Web: www.oloh.catholic.edu.au